



Monarch Joint Venture Job Posting

Position Title: Western Science Coordinator

Location: California or Oregon preferred; other U.S. locations west of the Rocky Mountains may be considered.

Compensation: \$45,000 - \$55,000; full-time with benefits and flexible work environment

Start Date: January 2022

Application Deadline: Sunday, November 14, or until position is filled

Travel Required: local travel likely; national travel required for one main event per year

Position Summary: Join the growing team of the Monarch Joint Venture (MJV), a nonprofit dedicated to protecting monarchs and their migration by collaborating with partners to deliver habitat conservation, education and science across the United States. The Western Science Coordinator will support the MJV by developing and facilitating MJV's network of western-based research partners to advance monarch habitat conservation across the western landscape. The position will be 100% remote and reports to the MJV Associate Director.

Learn more about the mission, vision and values of the MJV on our website [here](#).

Primary Responsibilities:

- **Science Services (55%)** - Lead western science initiatives and foster research and monitoring to strategically support monarch conservation objectives west of the Rocky Mountains.
- **Western Science Partnerships (15%)** - Foster relationships with science-focused MJV partner organizations and representatives in the West and develop a network of researchers dedicated to advancing western monarch conservation work.
- **Western Science Strategy (10%)** - Support strategy development for MJV's western science initiatives that fits within MJV's overarching science and program strategy.
- **Science Resource Management (12%)** - Develop, update, or uplift existing resources to support science objectives and support partners in their development of resources for monarch research and science.
- **Grant Writing/Reporting (5%)** - Provide strategic direction and support for new science-focused funding opportunities, and track project deliverables and outcomes for grant reports.
- **Budget Management (3%)** - Track science project expenses and project budgetary needs for MJV western science initiatives.
- **Other duties as assigned**

Required Qualifications:

- **Science Experience** - A minimum of three years of relevant experience (or a degree in a related science field with at least 2 years of relevant experience).
- **Facilitation and Coordination Experience** - A demonstrated ability to effectively engage and organize various stakeholders to accomplish common science goals.
- **Analytical Skills** - Demonstrated ability to use appropriate tools to conduct basic statistical analyses for science initiatives and broadly interpret relevant statistical analyses.
- **Communication Skills** - Demonstrated science communication skills, including oral presentation, writing, and ability to use appropriate communication technologies with a variety of audiences.

- **Adaptability** - Self-motivated ability to work independently and collaboratively with internal and external stakeholders under general guidance from manager.
- **Workload Management** - Demonstrated ability to set and maintain manageable priorities and forward progress for multiple responsibilities.
- **Strategic Thinking** - Demonstrated ability to think strategically about sustainability and growth of the MJV's science initiatives.
- **Problem Solving** - Demonstrated ability to use critical thinking to seek out, identify, and communicate solutions to challenges as they arise.
- **Technology** - Proficiency using Google suite, Microsoft Office Suite, and other relevant technology systems.

Preferred Experience*:

- Experience working with monarchs or other pollinators
- Experience with habitat monitoring techniques
- Experience managing field technicians or other remote/seasonal teams
- Experience with GIS
- Experience working with farmers/the agricultural sector
- Experience providing virtual or in person community science trainings

**You do not need to have all these qualifications to apply, but please highlight your experience with any of these in your resume/cover letter!*

Equal Opportunity Employment: The Monarch Joint Venture (MJV) is an equal opportunity employer. As such, MJV offers equal employment opportunities without regard to race, color, gender, religion, age, nationality, social or ethnic origin, sexual orientation, gender identity or expression, marital status, pregnancy, disability, veteran status, or any other characteristic protected by law. These opportunities include all terms, conditions, and privileges of employment, including but not limited to recruiting, hiring, job placement, training, compensation, benefits, discipline, advancement, and termination. All employees are expected to adhere to this policy.

The Monarch Joint Venture is an at-will employer. All persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.

How to Apply:

- **Submit a single PDF document** titled "*Your Name_ Western Science Coordinator*" that includes:
 - 1) A one-page cover letter that outlines your interest in this position.
 - 2) Your resume.
 - 3) The names and contact information for 3 references.
- Send application materials by email to jobs@monarchjointventure.org with the subject line "*Western Science Coordinator Application*"